## **Cincinnati Youth Collaborative**

Financial Statements
And Additional Financial Information
Years Ended June 30, 2016 and 2015
With Independent Auditors' Report



#### **TABLE OF CONTENTS**

| Independent Auditors' Report  | 1-2   |
|---|-------|
| Financial Statements:   |       |
| Statements of Financial Position  | 3     |
| Statements of Activities  | 4-5   |
| Statements of Cash Flows  | 6     |
| Statements of Functional Expenses   | 7-8   |
| Notes to the Financial Statements   | 9-15  |
| Additional Financial Information:   |       |
| Schedule of Expenditures of Federal Awards  | 16    |
| Supplemental Reports:   |       |
| Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements  Performed in Accordance with Government Auditing Standards | 17-18 |
| Report on Compliance for Each Major Program and on Internal Control over Compliance Required By the Uniform Guidance  | 19-20 |
| Schedule of Findings and Questioned Costs   | 21    |



#### INDEPENDENT AUDITORS' REPORT

The Board of Directors
Cincinnati Youth Collaborative:

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Cincinnati Youth Collaborative (a not-for-profit Ohio corporation), which comprise the statements of financial position as of June 30, 2016 and 2015, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

one east fourth street, ste. 1200 cincinnati, oh 45202

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Cincinnati Youth Collaborative as of June 30, 2016 and 2015, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

#### **Other Matters**

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 20, 2016 on our consideration of Cincinnati Youth Collaborative's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Cincinnati Youth Collaborative's internal control over financial reporting and compliance.

Clark, Schaefer, Hackett & Co.

Cincinnati, Ohio September 20, 2016

## Cincinnati Youth Collaborative Statements of Financial Position June 30, 2016 and 2015

|                                  | <u>-</u> | 2016           | 2015      |
|----------------------------------|----------|----------------|-----------|
| Assets:                          |          |                |           |
| Cash and cash equivalents        | \$       | 288,225        | 438,376   |
| Investments                      |          | 2,287,957      | 1,820,799 |
| Receivables:                     |          |                |           |
| Contributions                    |          | 729,022        | 293,790   |
| Grants                           |          | 260,604        | 235,844   |
| United Way                       |          | 40,118         | 41,100    |
| Other                            |          | -              | 934       |
| Prepaid expenses                 |          | 93,069         | 58,527    |
| Property and equipment, net      |          | 690            | 1,150     |
| Contributed rent receivable      |          | <u>252,415</u> |           |
|                                  |          |                |           |
| Total assets                     |          | 3,952,100      | 2,890,520 |
|                                  |          |                |           |
| Liabilities and net assets:      |          |                |           |
| Liabilities:                     |          |                |           |
| Accounts payable                 |          | 40,364         | 41,620    |
| Accrued expenses                 |          | 65,005         | 61,874    |
| Deferred revenue                 |          | 34,495         | 18,251    |
| <b>→</b> 4.10 100                |          | 400.004        | 101 715   |
| Total liabilities                |          | 139,864        | 121,745   |
|                                  |          |                |           |
| Net assets:                      |          |                |           |
| Unrestricted                     |          | 2,671,249      | 2,206,064 |
| Temporarily restricted           |          | 1,140,987      | 562,711   |
| Total not assets                 |          | 2 012 226      | 0.760.775 |
| Total net assets                 |          | 3,812,236      | 2,768,775 |
| Total liabilities and net assets | \$       | 3,952,100      | 2,890,520 |
|                                  | •        |                |           |

| Foundations       572,177       500,000       1,070         Individuals       167,685       229,022       39         Other organizations       133,217       56,593       18         Contributed rent       127,500       252,415       37         Grants       1,284,458       -       1,28         Fee for service       498,510       -       49         United Way       40,497       40,118       8  |        |
|---|--------|
| Contributions:         Corporations       \$ 59,200       -       5         Foundations       572,177       500,000       1,07         Individuals       167,685       229,022       39         Other organizations       133,217       56,593       18         Contributed rent       127,500       252,415       37         Grants       1,284,458       -       1,28         Fee for service       498,510       -       49         United Way       40,497       40,118       8 | al     |
| Corporations       \$ 59,200       -       5         Foundations       572,177       500,000       1,07         Individuals       167,685       229,022       39         Other organizations       133,217       56,593       18         Contributed rent       127,500       252,415       37         Grants       1,284,458       -       1,28         Fee for service       498,510       -       49         United Way       40,497       40,118       8                        |        |
| Foundations       572,177       500,000       1,070         Individuals       167,685       229,022       39         Other organizations       133,217       56,593       18         Contributed rent       127,500       252,415       37         Grants       1,284,458       -       1,28         Fee for service       498,510       -       49         United Way       40,497       40,118       8  |        |
| Individuals       167,685       229,022       39         Other organizations       133,217       56,593       18         Contributed rent       127,500       252,415       37         Grants       1,284,458       -       1,28         Fee for service       498,510       -       49         United Way       40,497       40,118       8  | 9,200  |
| Other organizations       133,217       56,593       18         Contributed rent       127,500       252,415       37         Grants       1,284,458       -       1,28         Fee for service       498,510       -       49         United Way       40,497       40,118       8   | 2,177  |
| Contributed rent       127,500       252,415       37         Grants       1,284,458       -       1,28         Fee for service       498,510       -       49         United Way       40,497       40,118       8   | 6,707  |
| Grants       1,284,458       -       1,28         Fee for service       498,510       -       49         United Way       40,497       40,118       8   | 9,810  |
| Fee for service       498,510       -       49         United Way       40,497       40,118       8   | 9,915  |
| United Way 40,497 40,118 8  | 4,458  |
| ·   | 8,510  |
|   | 0,615  |
| Investment income 45,650 - 4  | 5,650  |
| Unrealized/realized loss on investments (11,417) - (1   | 1,417) |
| Special event revenue, net of direct expenses of \$56,946 133,519 - 13  | 3,519  |
| Miscellaneous income 3,696 -  | 3,696  |
| Net assets released from restrictions:  |        |
| Satisfaction of restrictions 499,872 (499,872)  |        |
| Total revenues and support 3,554,564 578,276 4,13   | 2,840  |
| Expenses:   |        |
| Program expenses:   |        |
| Educational Talent Search 408,963 - 40  | 8,963  |
| Mentoring/Tutoring 526,800 - 52   | 6,800  |
| Project Reach 113,558 - 11  | 3,558  |
| Artlinks 119,557 - 11   | 9,557  |
| Gear-Up 256,757 - 25  | 6,757  |
| In School 893,329 - 89  | 3,329  |
| Saturday Hoops 20,605 - 2   | 0,605  |
| Youth Activities  | 7,477  |
| Total program expenses 2,357,046 - 2,35   | 7,046  |
| Management and general 439,159 - 43   | 9,159  |
| Fundraising <u>293,174</u> <u>- 29</u>  | 3,174  |
| Total expenses <u>3,089,379</u> - <u>3,08</u>   | 9,379  |
| Change in net assets 465,185 578,276 1,04   | 3,461  |
| Net assets at beginning of period 2,206,064 562,711 2,76  | 8,775  |
| Net assets at end of period \$ 2,671,249 1,140,987 3,81.  | 2,236  |

|   |                 | Temporarily  |              |
|---|-----------------|--------------|--------------|
|   | Unrestricted    | Restricted   | <u>Total</u> |
| Revenues and support:                                     |                 |              |              |
| Contributions:  |                 |              |              |
| Corporations  | \$<br>31,446    | 21,318       | 52,764       |
| Foundations   | 388,510         | 150,000      | 538,510      |
| Individuals   | 182,950         | 249,740      | 432,690      |
| Other organizations                                       | 113,507         | 27,062       | 140,569      |
| Contributed rent  | 292             | -            | 292          |
| Grants  | 1,286,432       | -            | 1,286,432    |
| Fee for service   | 428,940         | -            | 428,940      |
| United Way  | 41,850          | 41,100       | 82,950       |
| Investment income   | 41,201          | -            | 41,201       |
| Unrealized/realized loss on investments                   | (5,074)         | -            | (5,074)      |
| Special event revenue, net of direct expenses of \$49,158 | 126,507         | -            | 126,507      |
| Miscellaneous income                                      | 8,960           | -            | 8,960        |
| Net assets released from restrictions:                    | •               |              | •            |
| Satisfaction of restrictions                              | 431,566         | (431,566)    |              |
| Total revenues and support                                | 3,077,087       | 57,654       | 3,134,741    |
| <b>F</b>  |                 |              |              |
| Expenses:   |                 |              |              |
| Program expenses:   | 447.040         |              | 447.040      |
| Educational Talent Search                                 | 417,910         | -            | 417,910      |
| Mentoring/Tutoring  | 425,604         | -            | 425,604      |
| Project Reach   | 102,575         | -            | 102,575      |
| Artlinks  | 85,458          | -            | 85,458       |
| Gear-Up   | 110,664         | -            | 110,664      |
| In School   | 1,015,728       | -            | 1,015,728    |
| Saturday Hoops  | 13,126          | -            | 13,126       |
| Youth Activities  | 20,402          | <del>-</del> | 20,402       |
| Total program expenses                                    | 2,191,467       | -            | 2,191,467    |
| Management and general                                    | 423,967         | -            | 423,967      |
| Fundraising   | 287,889         | <del>-</del> | 287,889      |
| Total expenses  | 2,903,323       | <del>-</del> | 2,903,323    |
| Change in net assets                                      | 173,764         | 57,654       | 231,418      |
| Total net assets at beginning of period                   | 2,032,300       | 505,057      | 2,537,357    |
| Net assets at end of period                               | \$<br>2,206,064 | 562,711      | 2,768,775    |

## Cincinnati Youth Collaborative Statements of Cash Flows Years Ended June 30, 2016 and 2015

|   | <br>2016        | 2015      |
|---|-----------------|-----------|
| Cash flows from operating activities:                 |                 |           |
| Change in net assets                                  | \$<br>1,043,461 | 231,418   |
| Adjustments to reconcile change in net assets to      |                 |           |
| net cash provided by operating activities:            |                 |           |
| Depreciation  | 460             | 230       |
| Realized and unrealized loss on investments           | 11,417          | 5,074     |
| Effect of change in operating assets and liabilities: |                 |           |
| Receivables   | (458,076)       | (240,525) |
| Prepaid expenses                                      | (34,542)        | (12,045)  |
| Contributed rent receivable                           | (252,415)       | 127,208   |
| Accounts payable                                      | (1,256)         | 24,323    |
| Accrued expenses                                      | 3,131           | 8,480     |
| Deferred revenue                                      | 16,244          | 8,240     |
| Net cash provided by operating activities             | 328,424         | 152,403   |
| Cash flows used in investing activities:              |                 |           |
| Purchase of property and equipment                    | -               | (1,380)   |
| Proceeds from sale of investments                     | 2,656           | 18,658    |
| Purchases of investments                              | (481,231)       | (292,890) |
| Net cash used by investing activities                 | (478,575)       | (275,612) |
| Decrease in cash and cash equivalents                 | (150,151)       | (123,209) |
| Cash and cash equivalents - beginning of year         | 438,376         | 561,585   |
| Cash and cash equivalents - end of year               | \$<br>288,225   | 438,376   |

| Proc | ıram | Sen | vices |
|------|------|-----|-------|
|      |      |     |       |

|                                   | _  |  |                        |                         | <u> </u>        | rogram corvice | ,,,       |                          |                     |                                     |                           |             |                   |
|-----------------------------------|----|--|------------------------|-------------------------|-----------------|----------------|-----------|--------------------------|---------------------|-------------------------------------|---------------------------|-------------|-------------------|
|                                   |    | Educational<br>Talent<br><u>Search</u> | Mentoring/<br>Tutoring | Project<br><u>Reach</u> | <u>Artlinks</u> | <u>Gear-Up</u> | In School | Saturday<br><u>Hoops</u> | Youth<br>Activities | Total<br>Program<br><u>Services</u> | Management<br>and General | Fundraising | Total<br>Expenses |
| Salaries                          | \$ | 258,521                                | 366,384                | 49,663                  | 16,848          | 130,017        | 575,592   | -                        | -                   | 1,397,025                           | 164,608                   | 140,953     | 1,702,586         |
| Payroll taxes and fringe benefits |    | 58,325                                 | 71,991                 | 11,098                  | 1,960           | 37,230         | 130,034   | -                        | -                   | 310,638                             | 36,741                    | 38,325      | 385,704           |
| Total personnel costs             |    | 316,846                                | 438,375                | 60,761                  | 18,808          | 167,247        | 705,626   |                          |                     | 1,707,663                           | 201,349                   | 179,278     | 2,088,290         |
| ·                                 |    |  |                        |                         |                 |                |           |                          |                     |                                     |                           |             |                   |
| Consulting services               |    | -                                      | 7,500                  | -                       | -               | -              | 1,439     | -                        | 2,380               | 11,319                              | 4,250                     | 67,519      | 83,088            |
| Professional services             |    | 29,807                                 | 13,600                 | 36                      | -               | 10,213         | 55,047    | 1,000                    | -                   | 109,703                             | 52,998                    | 357         | 163,058           |
| Office supplies                   |    | 697                                    | 689                    | 270                     | -               | 113            | 411       | -                        | -                   | 2,180                               | 2,458                     | 1,656       | 6,294             |
| Occupancy                         |    | 432                                    | -                      | -                       | 1,287           | -              | 1,460     | -                        | -                   | 3,179                               | 131,118                   | -           | 134,297           |
| Equipment lease and maintenance   |    | 3,121                                  | 2,816                  | 1,013                   | -               | 312            | 2,121     | -                        | -                   | 9,383                               | 2,008                     | 3,311       | 14,702            |
| Printing and publications         |    | 596                                    | 842                    | 79                      | -               | 80             | -         | 253                      | -                   | 1,850                               | 105                       | 4,815       | 6,770             |
| Postage and delivery              |    | 357                                    | 900                    | 277                     | -               | 81             | 489       | -                        | -                   | 2,104                               | 582                       | 2,395       | 5,081             |
| Advertising and promotion         |    | -                                      | -                      | -                       | -               | -              | 328       | -                        | -                   | 328                                 | 1,175                     | 2,330       | 3,833             |
| Travel                            |    | 30,226                                 | 5,915                  | 835                     | 96,700          | 14,604         | 10,715    | -                        | 6                   | 159,001                             | 1,732                     | 931         | 161,664           |
| Program expenses                  |    | 10,835                                 | 26,237                 | 5,244                   | 2,762           | 34,631         | 28,469    | -                        | 15,056              | 123,234                             | -                         | -           | 123,234           |
| Student work experience           |    | -                                      | -                      | -                       | -               | -              | 38,748    | -                        | -                   | 38,748                              | -                         | -           | 38,748            |
| Incentives and promotions         |    | 1,862                                  | 14,524                 | 82                      | -               | 794            | 13,751    | 1,150                    | -                   | 32,163                              | -                         | -           | 32,163            |
| Supportive services               |    | 1,197                                  | 2,040                  | 40,581                  | -               | 22,039         | 11,626    | 13,035                   | -                   | 90,518                              | -                         | -           | 90,518            |
| Conferences and workshops         |    | 8,396                                  | 8,301                  | 1,379                   | -               | 6,349          | 10,853    | -                        | -                   | 35,278                              | 3,061                     | 440         | 38,779            |
| Temporary personnel               |    | -                                      | -                      | -                       | -               | -              | -         | 5,100                    | -                   | 5,100                               | -                         | 1,210       | 6,310             |
| Bank service charges              |    | -                                      | -                      | -                       | -               | -              | -         | 67                       | -                   | 67                                  | 11,106                    | 175         | 11,348            |
| Depreciation                      |    | -                                      | -                      | -                       | -               | -              | -         | -                        | -                   | -                                   | 460                       | -           | 460               |
| Technology                        |    | 385                                    | 4,343                  | 3,001                   | -               | -              | 719       | -                        | 35                  | 8,483                               | 1,557                     | 5,646       | 15,686            |
| Campaign expenses                 |    | -                                      | -                      | -                       | -               | -              | -         | -                        | -                   | -                                   | -                         | 16,960      | 16,960            |
| Miscellaneous                     |    | 4,206                                  | 718                    |                         |                 | 294            | 11,527    |                          |                     | 16,745                              | 25,200                    | 6,151       | 48,096            |
| Total expenses                    | \$ | 408,963                                | 526,800                | 113,558                 | 119,557         | 256,757        | 893,329   | 20,605                   | 17,477              | 2,357,046                           | 439,159                   | 293,174     | 3,089,379         |

| Proc | ıram | Sen | /ices |
|------|------|-----|-------|
|      |      |     |       |

|  | Educational<br>Talent<br><u>Search</u> | Mentoring/<br>Tutoring       | Project<br><u>Reach</u>   | <u>Artlinks</u>           | <u>Gear-Up</u>             | <u>In School</u>              | Saturday<br><u>Hoops</u> | Youth<br>Activities | Total<br>Program<br><u>Services</u> | Management<br>and General    | Fundraising                  | Total<br><u>Expenses</u>          |
|--|--|------------------------------|---------------------------|---------------------------|----------------------------|-------------------------------|--------------------------|---------------------|-------------------------------------|------------------------------|------------------------------|-----------------------------------|
| Salaries Payroll taxes and fringe benefits Total personnel costs | \$ 288,816<br>67,904<br>356,720        | 318,180<br>62,370<br>380,550 | 41,971<br>9,340<br>51,311 | 19,674<br>6,877<br>26,551 | 68,625<br>21,607<br>90,232 | 675,632<br>161,907<br>837,539 | <u>-</u>                 |                     | 1,412,898<br>330,005<br>1,742,903   | 146,957<br>32,671<br>179,628 | 161,824<br>43,001<br>204,825 | 1,721,679<br>405,677<br>2,127,356 |
| Consulting services  | -                                      | 3,250                        | -                         | _                         | -                          | 4,540                         | -                        | -                   | 7,790                               | 750                          | 53,769                       | 62,309                            |
| Professional services  | 12,240                                 | 14,527                       | 36                        | 20                        | 3,171                      | 45,942                        | -                        | _                   | 75,936                              | 69,693                       | 205                          | 145,834                           |
| Office supplies  | 405                                    | 235                          | 159                       | -                         | 279                        | 3,969                         | -                        | _                   | 5,047                               | 2,946                        | 378                          | 8,371                             |
| Occupancy  | 3,963                                  | -                            | -                         | 442                       | -                          | 2,573                         | -                        | -                   | 6,978                               | 131,165                      | -                            | 138,143                           |
| Equipment lease and maintenance                                  | 2,054                                  | 2,022                        | 1,115                     | -                         | 182                        | 2,054                         | -                        | -                   | 7,427                               | 1,934                        | 2,818                        | 12,179                            |
| Printing and publications  | 544                                    | 70                           | -                         | -                         | 210                        | 710                           | -                        | 185                 | 1,719                               | 147                          | 3,332                        | 5,198                             |
| Postage and delivery   | 1,534                                  | 598                          | 449                       | -                         | 234                        | 756                           | -                        | 411                 | 3,982                               | 885                          | 2,012                        | 6,879                             |
| Advertising and promotion  | 125                                    | 125                          | -                         | -                         | 375                        | -                             | -                        | -                   | 625                                 | 500                          | 1,572                        | 2,697                             |
| Travel   | 11,853                                 | 3,508                        | 1,009                     | 55,555                    | 2,722                      | 11,528                        | -                        | -                   | 86,175                              | -                            | 414                          | 86,589                            |
| Program expenses   | 7,351                                  | 9,212                        | 1,507                     | 1,956                     | 1,943                      | 16,451                        | 577                      | 19,771              | 58,768                              | -                            | -                            | 58,768                            |
| Incentives and promotions  | 1,577                                  | 3,556                        | 1,465                     | -                         | 473                        | 25,585                        | -                        | -                   | 32,656                              | -                            | -                            | 32,656                            |
| Supportive services  | 2,022                                  | 1,211                        | 40,612                    | -                         | 5,510                      | 17,482                        | 6,905                    | -                   | 73,742                              | =                            | -                            | 73,742                            |
| Conferences and workshops  | 3,077                                  | 1,216                        | 3,776                     | -                         | 1,049                      | 23,127                        | 375                      | -                   | 32,620                              | -                            | -                            | 32,620                            |
| Temporary personnel  | -                                      | -                            | -                         | -                         | -                          | -                             | 4,400                    | -                   | 4,400                               | 659                          | 1,918                        | 6,977                             |
| Bank service charges   | 163                                    | -                            | -                         | 30                        | -                          | -                             | 7                        | 35                  | 235                                 | 8,953                        | 1,853                        | 11,041                            |
| Depreciation   | -                                      | -                            | -                         | -                         | -                          | -                             | -                        | -                   | -                                   | 230                          | -                            | 230                               |
| Technology   | 1,919                                  | 1,680                        | -                         | -                         | 2,543                      | 2,709                         | -                        | -                   | 8,851                               | 1,060                        | 3,863                        | 13,774                            |
| Campaign expenses  | -                                      | -                            | -                         | -                         | -                          | -                             | -                        | -                   | -                                   | -                            | 2,531                        | 2,531                             |
| Miscellaneous  | 12,363                                 | 3,844                        | 1,136                     | 904                       | 1,741                      | 20,763                        | 862                      |                     | 41,613                              | 25,417                       | 8,399                        | 75,429                            |
| Total expenses   | \$ 417,910                             | 425,604                      | 102,575                   | 85,458                    | 110,664                    | 1,015,728                     | 13,126                   | 20,402              | 2,191,467                           | 423,967                      | 287,889                      | 2,903,323                         |

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The following accounting principles and practices of the Cincinnati Youth Collaborative are set forth to facilitate the understanding of data presented in the financial statements.

#### **Nature of operations**

The Cincinnati Youth Collaborative ("the Collaborative") is an Ohio not-for-profit organization, organized with the goal to ensure all Cincinnati youth will graduate from high school with the knowledge, skills, desire and opportunity to realize their full potential – whether that be to assume a productive and satisfying job or go on to higher education.

The Collaborative is supported by contributions from corporations, foundations, organizations, and individuals and grants from federal, state, and local governments and agencies.

#### Financial statement presentation

The Collaborative reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets which have no donor-imposed restrictions; temporarily restricted net assets which have donor-imposed restrictions that will likely expire in the future; and permanently restricted net assets which have donor-imposed restrictions which do not expire. The Collaborative has no permanently restricted net assets at June 30, 2016 and 2015.

#### Cash and cash equivalents

Cash and cash equivalents consist of cash in bank deposit accounts. The cash in bank deposit accounts may at times exceed federally insured limits. The Collaborative has not experienced any losses in such accounts. Management believes it is not exposed to any significant credit risk on cash.

#### Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are valued at their fair values in the statement of financial position. Unrealized gains and losses are included in the statement of activities.

#### Allowance for doubtful accounts

On a periodic basis, the Collaborative will evaluate its receivables and determine the establishment of an allowance for doubtful accounts, based on a history of past write-offs and collections and current credit conditions. The Collaborative charges the allowance when receivables are deemed to be uncollectible, and payments subsequently received on such receivables restore the allowance for doubtful accounts. Management believes all receivables will be collected and, therefore, no allowance was deemed necessary at June 30, 2016 and 2015.

#### Property and equipment

Property and equipment are recorded at cost. Costs of maintenance and repairs are charged to expense as incurred. Major improvements and renewals, in general, are capitalized. Property and equipment over \$1,000 are capitalized. Depreciation is calculated on a straight-line basis over the estimated useful life of the property and equipment. The estimated useful lives used in computing depreciation are 5-7 years. Depreciation expense was \$460 and \$230 for the years ended June 30,2016 and 2015, respectively.

#### **Contributions**

Contributions of cash and other assets without donor stipulations concerning the use of such assets are reported as revenues of the unrestricted net asset class. Contributions of cash or other assets to be used in accordance with donor stipulations are reported as revenues of the temporarily or permanently restricted net asset classes. The expiration of a donor-imposed restriction on a contribution is recognized in the period in which the restriction expires and at that time the related resources are reclassified to unrestricted net assets. A restriction expires when the stipulated time period has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. Contributions whose restrictions are met in the same period as received are reported as unrestricted support.

Funds held by the Greater Cincinnati Foundation are not recorded on the Collaborative's financial statements in accordance with generally accepted accounting principles. Income is recorded as received (Note 10).

#### Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

#### Income taxes

For Federal tax purposes, the Collaborative is an exempt organization under Section 501(c)(3) of the Internal Revenue Code. The Collaborative does not have net income from activities subject to the unrelated business net income tax.

#### Revenue recognition

Revenue for services is recognized as services are performed. Revenue received for future services not yet delivered is reflected as deferred revenue until provided. Contributions are recorded upon pledge or time of grant.

#### Allocation of functional expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities, accordingly, certain costs have been allocated among benefited programs and supporting services. There are no joint costs for fundraising activities.

#### Subsequent events

The Collaborative evaluates events and transactions occurring subsequent to the date of the financial statements for matters requiring recognition or disclosure in the financial statements. The accompanying financial statements consider events through September 20, 2016, the date on which the financial statements were available to be issued.

#### 2. CONTRIBUTIONS RECEIVABLE:

The Collaborative has received unconditional promises to give cash from several donors that have been included in the financial statements as temporarily restricted net assets at their net present value. Contributions receivable consisted of the following at June 30:

|                                       | <u>2016</u>       | <u>2015</u>    |
|---------------------------------------|-------------------|----------------|
| Due in less than one year             | \$ 210,850        | 117,010        |
| Due in one to five years              | 522,154           | 178,425        |
| Less discount at 1% for present value |                   |                |
| of pledges due beyond on year         | <u>(3,982)</u>    | (1,645)        |
|                                       | \$ <u>729,022</u> | <u>293,790</u> |

In addition, United Way made allocations to the Collaborative of which \$40,118 and \$41,100 are receivable at June 30, 2016 and 2015, respectively, and are due within one year.

During the year ended June 30, 2016, one donor represented approximately 12% of total revenues and approximately 39% of total receivables at June 30, 2016.

#### 3. GRANTS RECEIVABLE:

The following is a summary of grants receivable at June 30:

|  | <u>2016</u>                           | <u>2015</u>    |
|--|---------------------------------------|----------------|
| Hamilton County Department of Jobs and Family            | · · · · · · · · · · · · · · · · · · · |                |
| Services – WIA In-School                                 | \$ 133,351                            | 143,206        |
| Chancellor of the Ohio Board of Regents – Gear Up! Grant | 52,804                                | 38,049         |
| U.S. Department of Education – Educational               |                                       |                |
| Talent Search Grant                                      | 47,145                                | 45,570         |
| City of Cincinnati                                       | 15,333                                | -              |
| Cincinnati Public Schools                                | 4,836                                 | -              |
| Community Connectors                                     | 5,775                                 | -              |
| Woodward Trust   | -                                     | 9,019          |
| Other  | <u>1,360</u>                          |                |
|  | \$ <u>260,604</u>                     | <u>235,844</u> |

#### 4. CONTRIBUTED RENT RECEIVABLE:

In July 2015, the Collaborative renewed a sublease agreement to lease operating space from the Mayerson Academy. Under this agreement, the annual lease payment is \$1 and expires in June 2018. The Collaborative recorded a receivable at the net present value for the estimated market value of the contributed rent determined at the date of renewal. The annual fair value of the contributed rent has been estimated at \$127,500. The net present value of the receivable, calculated utilizing the three-year Treasury rate (0.98% at July 1, 2015), has been recorded in the statement of financial position.

Annually, the Collaborative records rent expense for the estimated gross fair value of the contributed rent. The receivable is reduced by the annual net present value. The difference between the gross fair value and the net present value is reflected as a contribution in the statement of activities.

| <del>_</del> , , , , , |              |                  |             |
|------------------------|--------------|------------------|-------------|
| I he following         | is a summary | of these amounts | at June 30: |

| The following is a summary of those amounts at ounce oc.                      | <u>2016</u>                               | <u>2015</u>                            |
|---|---|--|
| Gross fair market value of contributed rent receivable Less: interest portion | \$ 255,000<br><u>2,585</u>                |  |
| Net present value of contributed rent receivable                              | \$ <u>252,415</u>                         |  |
| 5. PROPERTY AND EQUIPMENT:  |   |  |
| Property and equipment consists of the following at June 30:                  | <u>2016</u>                               | <u>2015</u>                            |
| Leasehold improvements Furniture and fixtures                                 | \$ 673,939<br><u>335,490</u><br>1,009,429 | 673,939<br><u>335,490</u><br>1,009,429 |
| Less accumulated depreciation   | 1,008,739                                 | 1,008,279                              |
|   | \$ <u>690</u>                             | <u>1,150</u>                           |

#### 6. OBLIGATIONS UNDER OPERATING LEASES:

The Collaborative leases office space and equipment pursuant to various operating lease agreements. Future minimum lease payments for the year ended June 30, 2017 are \$3,195.

Rent and lease expense for the years ended June 30, 2016 and 2015 was approximately \$142,000 and \$140,000, respectively.

#### 7. LINE OF CREDIT

During 2016, the Collaborative entered into a line of credit agreement totaling \$250,000 with a bank. Interest is payable at prime rate plus 2.75% (6.25% at June 30, 2016). The line of credit expires in September 2016 and is secured by the investments of the Collaborative. No draws were outstanding at June 30, 2016.

The line of credit contains certain covenants relating to, among other items, the investment balance. At June 30, 2016, the Collaborative was in compliance with all covenants.

#### 8. TEMPORARILY RESTRICTED NET ASSETS:

Temporarily restricted net assets are available for the following purposes at June 30:

|  |              | <u>2016</u>    | <u>2015</u>    |
|--|--------------|----------------|----------------|
| Art Links                              | \$           | 5,843          | 25,229         |
| Emergency College                      |              | 52,829         | 54,826         |
| First Degree                           |              | -              | 15,318         |
| Youth Summit                           |              | 15,200         | 1,833          |
| Operating expenses for subsequent year |              | -              | 100,000        |
| Saturday Hoops                         |              | 45,560         | 30,615         |
| Contributions due in future periods    |              | 769,140        | 334,890        |
| Contributed rent                       | <u></u>      | <u>252,415</u> |                |
|  | \$ <u>1,</u> | 140,987        | <u>562,711</u> |

#### 9. FUNDRAISING:

The Collaborative recognized revenue of approximately \$1,989,000 and \$1,423,000 for the years ended June 30, 2016 and 2015, respectively, from its fundraising activities and incurred related expenses of approximately \$350,000 and \$337,000 for the years ended June 30, 2016 and 2015, respectively.

#### 10. COMMUNITY FOUNDATION FUNDS:

The Collaborative is the beneficial recipient of funds held at the Greater Cincinnati Foundation ("GCF"). The GCF has variance power over these funds by agreement with the donor to accept the Resolution and Declaration of Trust of the GCF as a part of the gift instrument. The GCF then distributes an amount annually to the beneficiary from the endowment. In accordance with generally accepted accounting principles, the Collaborative is prohibited from recording their beneficial interest in these funds because the funds are held by the GCF and subject to the variance powers embedded in their Resolution and Declaration of Trust.

The balance of the John and Francie Pepper Education Fund at June 30, 2016 and 2015 is \$1,005,041 and \$1,067,367, respectively.

#### 11. RETIREMENT PLAN:

The Collaborative has a 401(k) plan covering substantially all employees who meet certain eligibility requirements. Employees may elect to defer a portion of their salary not to exceed federal limitations. The Collaborative will match 100% of the first 3% of employee deferrals and 50% for the next 2% of employee deferrals. The employee will be automatically 100% vested in the Collaborative's match. Matching contributions to the plan were approximately \$48,000 and \$51,000 during the years ended June 30, 2016 and 2015, respectively.

#### 12. FAIR VALUE MEASUREMENTS:

Generally accepted accounting principles define fair value, establish a framework for measuring fair value, and establish a fair value hierarchy that prioritizes the inputs to valuation techniques. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. A fair value measurement assumes that the transaction to sell the asset or transfer the liability occurs in the principal market for the asset or liability or, in the absence of a principal market, the most advantageous market. Valuation techniques that are consistent with the market, income or cost approach are used to measure fair value. The fair value hierarchy prioritizes the inputs to valuation techniques used to measure fair value into three broad levels:

- Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities the Collaborative has the ability to access.
- Level 2 inputs are inputs (other than quoted prices included within level 1) that are observable for the asset or liability, either directly or indirectly.
- Level 3 inputs are unobservable inputs for the asset or liability and rely on management's own assumptions about the assumptions that market participants would use in pricing the asset or liability.

Fair value methods and assumptions on investments in equity mutual funds, bond mutual funds and money market funds are based on the Level 1 market approach.

The following table presents the Collaborative's fair value hierarchy for those assets measured at fair value on a recurring basis as of June 30, 2016.

# Fair Value Measurements at Reporting Date Using

|   | Fair Value      | Level 1          | Level 2        | Level 3    |
|---|-----------------|------------------|----------------|------------|
| Money market funds Fixed income mutual funds: | \$<br>394,440   | 394,440          | _ <del>-</del> | <u></u>    |
| Intermediate-term                             | 664,720         | 664,720          | -              | -          |
| Real estate                                   | 164,722         | 164,722          | _ <u>-</u>     | <u> </u>   |
|   | 829,442         | 829,442          |                | <u>-</u> - |
| Equity mutual funds:                          |                 |                  |                |            |
| Foreign large cap blend                       | 383,639         | 383,639          | -              | -          |
| Large cap blend                               | 680,436         | 680,436          | <u> </u>       | _ <u>-</u> |
|   | 1,064,075       | <u>1,064,075</u> |                |            |
|   | \$<br>2,287,957 | <u>2,287,957</u> | <u>=</u>       | <u>=</u>   |

The following table presents the Collaborative's fair value hierarchy for those assets measured at fair value on a recurring basis as of June 30, 2015.

# Fair Value Measurements at Reporting Date Using

|                            | Fair Value          | Level 1          | Level 2  | Level 3  |
|----------------------------|---------------------|------------------|----------|----------|
| Money market funds         | \$ <u>51,204</u>    | 51,204           |          | <u></u>  |
| Fixed income mutual funds: |                     |                  | -        | -        |
| Intermediate-term          | 541,601             | 541,601          | -        | -        |
| Real estate                | 114,247             | 114,247          | <u> </u> |          |
|                            | 655,848             | 655,848          |          |          |
| Equity mutual funds:       |                     |                  |          |          |
| Foreign large cap blend    | 434,224             | 434,224          | _        | _        |
| Large cap blend            | 679,523             | 679,523          | _        | _        |
|                            | 1,113,747           | 1,113,747        | <u>-</u> | =        |
|                            | \$ <u>1,820,799</u> | <u>1,820,799</u> | <u>=</u> | <u>=</u> |

| Federal Grantor/Pass-Through Entity/Program Title          | Federal<br>CFDA<br>Number |    | Total<br>Federal<br>Expenditures |
|--|---------------------------|----|----------------------------------|
|  | <u>I Tambor</u>           |    | <u>Exportantaroo</u>             |
| U.S. Department of Education:                              |                           | _  |                                  |
| TRIO_Talent Search   | 84.044                    | \$ | 408,807                          |
| Passed through the Chancellor of the Ohio Board of Regents |                           |    |                                  |
| Gaining Early Awareness and Readiness for                  |                           |    |                                  |
| Undergraduate Programs                                     | 84.334                    |    | 257,525                          |
| Total U.S. Department of Education                         |                           |    | 666,332                          |
| U.S. Department of Health and Human Services:              |                           |    |                                  |
| Passed through the Hamilton County Department of Job       |                           |    |                                  |
| and Family Services:                                       |                           |    |                                  |
| Temporary Asisstance for Needy Families                    | 93.558                    |    | 15,518                           |
| Total U.S. Department of Health and Human Services         |                           |    | 15,518                           |
| U.S. Department of Labor:                                  |                           |    |                                  |
| Passed through the Hamilton County Department of Job       |                           |    |                                  |
| and Family Services:                                       |                           |    |                                  |
| WIA/WIOA Youth Activities                                  | 17.259                    |    | 351,425                          |
| Total U.S. Department of Labor                             |                           |    | 351,425                          |
| Total Federal Expenditures                                 |                           | \$ | 1,033,275                        |

#### NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS:

#### NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The schedule of expenditures of federal awards is a summary of the activity of the Collaborative's federal award programs. The schedule has been prepared on the accrual basis of accounting. The Collaborative has elected not to use the 10 percent de minimus indirect cost rate as allowed under the Uniform Guidance.



# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### **INDEPENDENT AUDITORS' REPORT**

The Board of Directors
Cincinnati Youth Collaborative:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Cincinnati Youth Collaborative (a not-for-profit organization), which comprise the statement of financial position as of June 30, 2016, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 20, 2016.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Cincinnati Youth Collaborative's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Cincinnati Youth Collaborative's internal control. Accordingly, we do not express an opinion on the effectiveness of Cincinnati Youth Collaborative's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

one east fourth street, ste. 1200 cincinnati, oh 45202

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Cincinnati Youth Collaborative's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Clark, Schaefer, Hackett & Co.

Cincinnati, Ohio September 20, 2016



## REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

#### **INDEPENDENT AUDITORS' REPORT**

The Board of Directors Cincinnati Youth Collaborative:

#### Report on Compliance for Each Major Federal Program

We have audited Cincinnati Youth Collaborative's (a not-for-profit organization) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Cincinnati Youth Collaborative's major federal programs for the year ended June 30, 2016. Cincinnati Youth Collaborative's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of Cincinnati Youth Collaborative's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Cincinnati Youth Collaborative's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Cincinnati Youth Collaborative's compliance.

#### **Opinion on Each Major Federal Program**

In our opinion, Cincinnati Youth Collaborative complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2016.

one east fourth street, ste. 1200 cincinnati, oh 45202

www.cshco.com p. 513.241.3111 f. 513.241.1212

#### Report on Internal Control over Compliance

Management of Cincinnati Youth Collaborative is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Cincinnati Youth Collaborative's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Cincinnati Youth Collaborative's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Clark, Schaefer, Hackett & Co.

Cincinnati, Ohio September 20, 2016

#### Section I - Summary of Auditors' Results

#### **Financial Statements**

Type of report issued on financial statements: unmodified

Internal control over financial reporting:

Material weakness(es) identified? none

Significant deficiency(ies) identified not

considered to be material weaknesses? none

Noncompliance material to financial statements noted? none

Federal Awards

Internal control over major programs:

Material weakness(es) identified? none

Significant deficiency(ies) identified

not considered to be material weaknesses? none

Type of auditors' report issued on compliance

for major programs: unmodified

Any audit findings that are required to be reported

in accordance with the Uniform Guidance? none

Identification of major programs:

CFDA 84.334 – Gaining Early Awareness and Readiness for Undergraduate Programs

Dollar threshold to distinguish between

Type A and Type B Programs: \$750,000

Auditee qualified as low-risk auditee? yes

**Section II - Financial Statement Findings** 

None

**Section III - Federal Award Findings and Questioned Costs** 

None



At Clark Schaefer Hackett, we believe there's a difference between providing accounting services and actually serving you. One is about numbers, the other is about relationships. We strive to create remarkable relationships The CSH Way: by building trust, offering guidance, delivering desired outcomes, and providing vision to help you achieve your goals.